



**NORTHVILLE FILM OFFICE
FILMING INQUIRY FORM**

Please provide as much of the following information as is available. The Film Liaison will contact you within one (1) business day to discuss your potential project in greater detail and guide you through the forms and processes necessary.

Production Company: _____

Address: _____

City/Town: _____ State: _____ Zip: _____

Production Title: _____

Applicant's Name: _____ Title: _____

Contact Name: _____ Title: _____
(If different than applicant)

Contact Phone: _____ Mobile: _____ Email: _____

Alternate Contact: _____ Title: _____

Contact Phone: _____ Mobile: _____ Title: _____

Type of Film:

- Television Motion Picture Commercial Stills Video
- Educational Non-Profit Student
- Other (specify) _____

Number of Cast / Crew / Extras: _____ Cast _____ Crew _____ Extras

Types and Number of Vehicles:

- _____ Automobiles _____ Trucks _____ Cranes
- _____ Catering Trucks _____ Motor Homes _____ Vans
- _____ Trailers _____ Crew Cars _____ Camera Cars
- _____ Other _____

Extraordinary Scenes and Special Effects:

- Pyrotechnics/Explosions Use of Open Flame Use of Firearms
- Use of Aircraft Simulated Crime Car Chase
- Use of Animals Sirens/Loud Noises
- Other (Specify) _____

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Production Company: _____

Production Title: _____

Filming Location:

Location: _____

Cross Streets: _____

Date(s): _____ Time(s): _____

Special Assistance Requested for above Location:

- Street Closure
- Traffic Control
- Emergency Services
- Security Issues (Specify) _____
- Other (Specify) _____

Other Forms May Be Required: (This list is not intended to be comprehensive; the Film Office will provide all necessary forms once the Film Liaison has contacted you.)

- Film Permit
- Additional Locations Form
- Certificate of Insurance
- Fire Permit
- Indemnity and Hold Harmless Agreement
- Location Release Form (signed by property owner)
- Parking Plan/Street Closure Form

This completed form should be returned to:

*City Manager's Office
Michelle Nabozny
215 W. Main Street
Northville, MI 48167
Phone: 248-449-9905
Fax: 248-349-9244
mnabozny@ci.northville.mi.us*

*Lori Ward, Director, Downtown Development Authority
215 W. Main St.
Northville, MI 48167
Phone: 248-349-0345
Fax: 248-305-9049
loriwarddda@comcast.net*