

**Northville DDA
Regular Board Meeting**

June 23, 2026

Called to order at 8:33am in Meeting Room A, City Hall, 215 W Main, Northville.

ROLL CALL

Present: Margene Buckhave, David Cole, Mike Jaafar, Robert Miller, Shawn Riley, Brian Sherle

Absent: Mayor Brian Turnbull, DJ Boyd, Aaron Cozart, Jim Long, Ryan McKindles

Also Present: Kate Knight / DDA Director, Stacy Pearson / DDA Assistant Director, Barbara Moroski-Browne / Council Person

AUDIENCE COMMENT None

APPROVAL OF AGENDA AND CONSENT AGENDA

Motion by **Cole**, **seconded** by **Buckhave** to approve the agenda and consent agenda.
Motion carried unanimously.

EXECUTIVE DIRECTOR REPORT

Knight gave overview of the Main Street Reconstruction capital project as it has reached substantial completion this week, as well as the River Park opening, DIA Inside|Out program launch, Summer in the Ville, and first floor ordinance workshop development dates July 22, 2026 and July 23, 2026.

CONSIDERATION TO APPROVE DDA BUDGET

Motion by **Scherle**, **seconded** by **Miller** to approve the Fiscal Year 2026-2027 operating and capital budget for the Downtown Development Authority as presented. **Motion carried** unanimously.

DDA MISSION AND VISION STATEMENTS

Knight presented options for DDA Mission and Vision statement adoption as they tied to the January 2026 DDA Board meeting retreat development of strategic goals for the DDA. Knight made note that these statements can be amended at any time in the future.

Motion by **Cole**, **seconded** by **Miller** to approve the Mission Statement: The Northville DDA fosters a thriving and inclusive downtown by supporting a diverse business mix, investing in vibrant and connected public spaces, and preserving the historic character that makes Northville a premier destination for businesses, residents, and visitors. And the Vision Statement: Downtown Northville will be a premier Michigan small-town destination recognized

for its thriving business environment, engaging public spaces, strategic redevelopment, and commitment to historic preservation. **Motion carried** unanimously.

CADY STREET TAP ASSISTANCE PROPOSAL

Knight presented the details of the Cady Street LAP Assistance proposal.

Motion by **Cole**, **seconded** by **Miller** to authorize DDA Director to execute agreement with OHM for Professional Consulting Services for the Cady Connection MDOT LAP Process for a Not-to Exceed Fee of \$12,000. **Motion carried** unanimously.

COMMITTEE UPDATES

Design – Miller: Meeting next week with Design Committee to begin bandshell discussion and project development outline.

Marketing – Scherle: Provided updates from last month's Marketing Committee meeting, noted successful launch of Summer in the Ville concerts, described a new walking map project, initiated with DDA staff.

Parking Committee – None

Organizational Committee – Riley: Executive Committee will be meeting to make improvements and hone in on goals for the future of the board to strengthen participation and organizational benchmarks. Board one-on one meetings with the Chair will be scheduled within a month.

EDC – Cole: TechTown potential programs are in development stages with DDA staff, and Knight supported the discussion noting that professional consultants will be engaged to support small business. Current technical assistance projects include retail readiness for the holiday season, with retail strategists in a workshop format. Knight described building a custom district-focused program using TechTown and their Wayne County Small Business Initiative and Main Street Tour.

BOARD AND STAFF COMMUNICATIONS

Knight shared that there is a retail incubator program in development, as well as the First Floor Ordinance Stakeholder Sessions to be held on Wednesday July 22, and Thursday July 23, 2026.

OTHER BUSINESS

Cole noted that he is asking that the Executive Committee along with the broader board continue to support autonomy of the DDA in regards to the connection with the city management.

ADJOURNMENT

Motion by **Miller**, **seconded** by **Cole** to adjourn the DDA Board meeting. **Motion carried** unanimously. **Meeting adjourned** at **9:28am**.

Respectfully submitted,
Stacy Pearson,
Assistant DDA Director Northville

