

**Special Meeting of the DDA Board of Directors
March 6, 2025 - 9:30 a.m.
Meeting Room A**

The March 6, 2025 meeting of the DDA Board of Directors was called to order at 9:31am.

ROLL CALL

Present: Mayor Bryan Turnbull, Amy Bonser, DJ Boyd, Margene Buckhave, David Cole, Aaron Cozart, Mike Jaafar, Jim Long, Ryan McKindles, Robert Miller, Shawn Riley

Absent: none

Also Present: George Lahanas/City Manager, Stacy Pearson/DDA Assistant Director, Barbara Moroski-Browne / Mayor Pro Tem

AUDIENCE COMMENT

none

DEVELOPMENT AND APPROVAL OF DDA EXECUTIVE COMMITTEE

Riley led a discussion on the development of a DDA Officers Committee to be comprised of Riley as Chair, Boyd as Vice Chair, and McKindles as Treasurer. Pearson to attend any DDA Offers Committee meetings by invite only as Secretary when needed. Riley noted the Officers committee would perform interviews along with Lahanas and would report to the board with any necessary communications moving forward.

Motion by Turnbull, **Seconded** by Buckhave to develop the DDA Officers Committee comprised of Riley, Boyd, and McKindles. **Motion carried** unanimously.

DISCUSSION AND APPROVAL OF HIRING PROCESS FOR DDA STAFF

Riley led discussion on a review of the job description for DDA director as well as the process for hire moving forward. Lahanas included a drafted memorandum that he brought to the meeting that explained the roll out of how applications would be processed. Lahanas also clarified that the board is empowering the Officers Committee along with Lahanas to select a group of interviewees, develop a series of fourteen or fifteen interview questions, conduct interviews, select a final candidate, bring them before the board, and if approved by the board the potential hire will be extended an offer.

Motion by Long, **Seconded** by Turnbull to approve the hiring process for DDA staff working with the city manager. **Motion carried** unanimously.

ADJOURNMENT

Motion by Turnbull, **seconded by** McKindles to adjourn the DDA Board meeting. **Motion carried** unanimously. **Meeting adjourned** at 10:10am.

Respectfully submitted,
Stacy Pearson, Assistant DDA Director
Northville DDA

