



**Downtown Development Authority
Meeting of the DDA Board of Directors
June 25, 2024**

The June 25, 2024 meeting of the DDA Board of Directors was called to order at 8:06am.

ROLL CALL

Present: Amy Bonser, DJ Boyd, David Cole, Ryan McKindles, Robert Miller, Shawn Riley

Absent: Mayor Brian Turnbull, Margene Buckhave, Aaron Cozart, Mike Jaafar, Jim Long

Also Present: Stacy Pearson / Assistant DDA Director, George Lahanas / City Manager, Barbara Moroski-Browne / Mayor Pro Tem, Alan Maciag / Police Chief, Mary Keys, Jeff Snyder, Fred Sheill

AUDIENCE COMMENT

Keys addressed the group stating that at the most recent EDC meeting the possibility of converting the two parking spaces adjacent to Dancing Eye Gallery into a loading zone was, in her opinion, not a good idea as there is already a need for more on-street parking and taking those out of circulation would result in less available space.

Snyder voiced concerns that his neighborhood of Beal Town has been very impacted by the Downs Redevelopment project's heavily contaminated dust along with the recent spill and he questioned if the park was in the DDA boundary. Continuing he added that if it was in the DDA boundary he would like to know what the DDA as a body was going to do about these concerns and stated that the DDA should be providing updates and communication.

A brief clarification was made by Lahanas that construction is being managed by the construction company, and that at a certain point in the future the area will be transferred to the City. Boyd recommended adding this topic to a future agenda.

APPROVAL OF AGENDA AND CONSENT AGENDA

Motion by McKindles, **seconded by** Boyd to approve the agenda and consent agenda after minor amendment by DDA staff to adjust attendance and date on May minutes.

Motion carried unanimously.

APPROVAL FOR PURCHASE OF TRUCK

Lahanas gave an update on DDA purchase of a second vehicle for the DDA seasonal staff. DPW had a truck available, and after some compromise on both Ward and Domine's part

a purchase price was reached that is agreeable to both departments. The new vehicle request from DDA is being raised from \$20,000 to \$25,000. DPW came down from \$30,000 and DDA came up from the original budget of \$20,000.

Motion by Bonser, seconded by Cole to approve the purchase of a DDA truck for \$25,000 from the Department of Public Works. **Motion carried** unanimously.

COMMITTEE UPDATES

Design Committee – Miller reported a number of completed projects, including:

- parking lot and cross walk restriping
- power washing of the Comerica Connection
- repairing and replacing the Comerica Connection doors
- mulching islands and areas throughout town
- power washing and refurbishing stairwells and trash surrounds

Brief conversation followed regarding trash concerns, FOG bins, and construction debris around the trash areas. Bonser noted concerns about grease on sidewalks and wine bottles in recycling areas. Pearson added that these were issues for DPW as they manage the City's solid waste program. Lahanas noted that cameras are being added to dumpster areas to monitor illegal dumping and inappropriate use. He stated that the FOG ordinances had been implemented by council but the process for removal of bins is being slowed by vendors and vendor install delays.

Boyd requested a field trip for the board to walk the city. Cole requested the same for the construction area as well as inviting Toll Brothers to a future DDA meeting or ask them to provide a written update to inform the board on the construction progress. McKindles requested to revisit the consultant report to use as a stepping stone in looking at opportunities for pathway building between the north and south sides of town. A brief discussion was led by Lahanas on a recent oil spill at the Downs Redevelopment followed.

Marketing Meeting – Riley reported that there was music at Maybury beginning on July 8, 2024.

Parking Committee – The new parking equipment has arrived and it should be up and running by July. Maciag also thanked the DDA for their coordination efforts in opening and closing streets for traffic changes due to construction.

Organizational Committee – Boyd noted that the organizational committee met with Ward and reviewed budget amendments for the year. Boyd gave an overview of information provided along with an explanation of fund balance as presented.

Economic Development Committee – Miller noted that a meeting was held with no report at this time.

DDA FUTURE MEETINGS / IMPORTANT DATES

Lahanas noted that the new Fort Griswold Playscape community meeting would be held on June 27 at 6pm at the Senior Center.

Lahanas also reminded the group that OHM has been out taking the site topo and the city should be hearing about the preliminary cost estimation for curbless streets. Cole requested clarification on if or when the DDA would be included. Lahanas said that as the process moves forward DDA would be fully informed and if at any time the project was deemed unsuitable to either the DDA or the city then it would not move forward.

Keys provided the group a magazine page that spoke on Northville and Northville Township as a well-kept downtown which is attributed to the DDA, as well as other positive statistics about the city and she encouraged others to seek these articles out for their own reading.

Pearson noted that DDA seasonal staff would be getting new attire and would no longer need to utilize borrowed vests from DPW. Pearson thanked that staff for working tirelessly in the hot summer conditions to keep the city looking fantastic, and invited everyone to stop and thank them personally if or when they see them.

Riley announced the next meeting of the DDA Board will be July 23, 2024

ADJOURNMENT

Motion by Miller **seconded by** Kindles to adjourn the DDA Board meeting. **Motion carried** unanimously. **Meeting adjourned at** 9:17am.

Respectfully submitted,
Stacy Pearson, Assistant DDA Director
Northville DDA